

INFORMED CONSENT OF PARTICIPANTS OF THE PROJECT BRIDGE

INTRODUCTION

You are invited to participate in the project BRiDGE. Please take whatever time you need to discuss the Project with your family and colleagues, or anyone else you wish to. The decision to join, or not to join, is up to you. In this project,

- 1. we are investigating the conditions that might help refugee researchers to restart their career in research,
- 2. we are developing and testing training materials for refugee researchers and mentors,
- 3. we are evaluating mentoring schemes for refugee researchers,
- 4. we are providing advice to relevant policy makers,
- 5. we are providing advice to refugee researchers' careers,
- 6. we are matching refugee researchers with mentors in academia and outside academia,
- 7. we are training refugee researchers and mentors.

You can find more about the project and its outcomes here: <u>http://www.uni-bielefeld.de/bridge</u>

WHAT IS INVOLVED IN THE PROJECT?

If you decide to participate in the Project you will be asked to provide Personal Data through e-mail or personal communication and via phone. By giving your informed consent to use your Data for the purposes of the project to one of the Controllers, you have various rights that are described in detail in the EU Regulation on Data Protection 2016/679 (EU GDPR).

You can find more about the obligations of the Controllers of this Project in the Data Protection Policy, especially what Data you will be asked to provide and how they will be used: <u>http://www.uni-</u>bielefeld.de/International/projects/bridge/data_protection.html

The Project ends 31.03.2020. All Personal Data will be deleted the latest 31.03.2021, in order for your best interest to close your case properly. No right on the deletion of Personal Data can be performed, if the storage is required by law, or in order to preserve the right of freedom of expression and information. This should apply in particular to the processing of Personal Data in the audiovisual field and in news archives and press libraries, as described in detail in the EU Regulation on Data Protection 2016/679 (EU GDPR).







No transfer of Data is allowed between Controllers, to other countries or to third parties. No secondary use of Data is allowed.

Your safety is taken very seriously, therefore the Controllers communicate about you in pseudonymized form. The authorized personnel uses therefore a hash to codify your identity. The Controllers keep completely codified any data that you wish not to be disclosed for reasons of personal safety or privacy, for example in participants' lists or testimonies.

The Controllers may stop the Project or take you out of the Project at any time they judge it is in your best interest. They may also remove you from the Project for various other reasons, such as to protect other participants. They can do this without your consent.

You can stop participating at any time. If you stop you will not lose any received benefits.

The principles of data protection do not apply to anonymous information, namely information which does not relate to an identified or identifiable natural person or to Personal Data rendered anonymous in such a manner that you are not or no longer identifiable, as in the quantitative study performed in the Project or evaluation forms of meetings and trainings. Your informed consent does not therefore concern the processing of such anonymous information, including for statistical or research purposes.

RISKS

This Project might involve the risk of social harm, political persecution, risks of criminal or civil liability or damage to employability, or reputation. Therefore the Controllers take all measures to protect your identity, as described in the Data Protection Policy, linked in this document. The Controllers will always advise you to do so yourself and to not reveal your identity without serious reason. This will include the video handbook, where you might be asked to give information and advice to colleagues about the career consulting target process. If you have family members especially in your country of origin, please consider, that the Project might involve also risks for them, as described above.

There may also be other risks that we cannot predict.

BENEFITS TO TAKING PART IN THE PROJECT?

It is reasonable to expect the following benefits from this Project:

- a. career advice for refugee researchers
- b. career mentoring for refugee researchers







- c. career training for refugee researchers and training for mentors
- d. career networking.

We can't guarantee that you, personally, will benefit from the Project e.g. that you will find a job position in or outside academia. You may benefit in the future from the information you will receive in this Project or through our policy recommendations. Other refugee researchers or mentors may benefit from your experience and the knowledge and publications produced and developed in this Project.

CONFIDENTIALITY

We will take all necessary steps to keep information about you confidential, and to protect it from unauthorized disclosure, tampering, or damage. Please read our Data Protection Policy carefully, including a list of the Controllers and their authorized personell to have access to your Data and how we will protect your data: <u>http://www.uni-</u> bielefeld.de/International/projects/bridge/data_protection.html

Please notice, that with your informed consent **you provide Personal Data only to one sole Controller of your choice** and their authorized staff of limited range, mainly dependent on the actions you are willing to participate. **No transfer of your Data will be performed between the Controllers.**

YOUR RIGHTS AS A PROJECT PARTICIPANT?

Participation in this Project is voluntary. You have the right not to participate at all or to leave the Project at any time. Deciding not to participate or choosing to leave the Project will not result in any penalty or loss of benefits to which you are entitled, and it will not harm your relationship with the Controllers or your established career network through the Project.

CONTACTS FOR QUESTIONS OR PROBLEMS?

Send an e-mail to the responsible Controller, if you have questions about the Project, need information on your Personal Data, want to leave the Project, want to have your Personal Data deleted, if you face any kind of problems, or think that something unusual or unexpected is happening.

A list of the contact data of the responsible Controllers can be found here: <u>http://www.uni-bielefeld.de/International/projects/bridge/contacts.html</u>

You can lodge a complaint about the procedure of your Personal Data with your responsible Controller, their Data Protection Officer, their National Data Protection Officer, the Project Coordinator, their Data Protection Officer, the Data Protection Officer of the Land North-Rhine/Westphalia, the Federal Data







Protection Officer of the Federal Republic of Germany and the European Data Protection Supervisor.

CONSENT OF SUBJECT (or Legally Authorized Representative)

With your signature you confirm of having read carefully all information written and linked here.

Signature of Subject or Representative

Date

Upon signing, the subject or the legally authorized representative will receive a copy of this form, and the original will be held in the subject's Project record.



